

# NOTTINGHAM SCHOOL

Kathy Hancock  
Principal

Rochelle Toooh  
Guidance

Martha Smith  
Nurse

Charles Grossman  
Assistant Principal

DOCKET FILE COPY ORIGINAL

January 10<sup>th</sup> 2005  
CC Docket No. 02-6

Federal Communications Commission  
Office of the Secretary  
445-12<sup>th</sup> Street, SW  
Washington, DC 20554

RECEIVED & INSPECTED

FEB 3 2005

FCC - MAILROOM

Dear Sir or Madam,

This letter is a REQUEST FOR REVIEW for the decision from the SLD for E-Rate funding year 2004-2005 dated December 14<sup>th</sup>, 2004.

In this letter, the SLD informed us that we had failed to wait the required 28-day waiting period before going into a contract agreement with a vender. Below is some of the required info needed by the SLD for their appeal process:

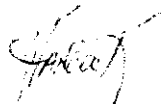
Applicant (billed entity)Name: Nottingham School  
Billed Entity #: 3457  
Form 471 Application #: 434790  
Funding Request # (FRN): 1212050, 1212051  
Date Filed: July 28, 2004

As stated in the appeal to the SLD, this institution did not intend to circumvent the system. The former E-Rate facilitator was unfamiliar with the procedure and was under the impression that the 28<sup>th</sup> day was a final submission date, not a start date. In addition, this facilitator had just submitted her resignation, and at that point it appeared that we would be without a technology coordinator for the foreseeable future. This situation undoubtedly added to the confusion. Finally, this application process has always been the responsibility of our technology coordinator; thus, as a building principal I unfortunately had little familiarity with this process, and was not in a position to knowledgably facilitate it last year.

Losing this funding will directly impact technology programs at our school. I am asking you to consider the unusual circumstances under which this error was made and to further consider granting us a waiver. If you need further information from us please contact our E-Rate facilitator at [srobert@nottingham.k12.nh.us](mailto:srobert@nottingham.k12.nh.us)

Thank you for your consideration.

Sincerely,



Kathy Hancock  
Principal  
Nottingham School

No. of Copies: 1  
List ABCCC